



## International Trip Checklist

The Christian and Missionary Alliance in Canada

Please scan/email this completed checklist to your hosting international worker(s) at least 30 days prior to departure.

*\*Required for travelers 19 years of age and older.*

- \*Insurance Coverage (travel & medical), including evacuation in the event of an emergency**  
*Please check with host IW/ region for other requirements.*
  
- Flights booked** *Raptim Humanitarian Travel recommended.*
- Visa and Passports arranged according to requirements for entry in country of service**
- Immunizations (if any) as required by your host country**
- Risk Management Policy Review & Signed Waiver and returned to IW**  
*I verify that I have reviewed the Risk Management Policy in its entirety and have signed the Assumption of Risk, Release & Waiver of Claim Form.*  
*I verify that I have contacted my host IW/ region for any additional guidelines for visiting the host country and contingency plans.*
- Registration of all group members on [Canadian government website](#) indicating travel plans**
- \*Child Safety Training with Plan to Protect**  
*I verify that I have completed the Plan to Protect's child safety training.*
- \*Criminal Record Check with Vulnerable Sector Screening**  
*I verify that a check has been completed and I have a clean record.*

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Dates of Travel

\_\_\_\_\_  
Sending Organization (Church, School, etc.)

\_\_\_\_\_  
Destination (City, Country)

\_\_\_\_\_  
C&MA International Worker(s)/ Leadership team